

Date: January 6, 2014

Date Minutes Approved: January 27, 2014

BOARD OF SELECTMEN MINUTES

Present: David J. Madigan, Chair; Ted Flynn, Vice Chair

Absent: Shawn Dahlen, Clerk

Staff: Rene' Read, Town Manager; Susan Kelley, Executive Assistant

CONVENED IN OPEN SESSION –

The meeting was called to order at 7:02 PM in the Mural Room.

OPEN FORUM – No items were brought forward for discussion

7:01 PM PUBLIC HEARING: Amendment to the All-Alcoholic Beverages Retail Package Goods Store Liquor License issued to Jay Veeram Corp d/b/a Bennett's General Store, 176 Tremont Street – Change of Manager.

Mr. Flynn moved that the Board of Selectmen open the public hearing for a change of manager on the All-Alcoholic Beverages Retail Package Goods Store license issued to Jay Veeram Corp d/b/a Bennett's General Store, 176 Tremont Street, Duxbury MA. Second by Mr. Madigan. VOTE: Mr. Madigan – “aye”; Mr. Flynn – “aye”.

There were no comments from the public or representatives from Bennett's General Store.

Mr. Flynn moved that the Board of Selectmen, acting as the Licensing Authority, approve the requested change of Manager from Aanal Patel to Subhadraben V. Patel on the All-Alcoholic Beverages Retail Package Goods Store License issued to the Jay Veeram Corp d/b/a Bennett's General Store, 176 Tremont Street, Duxbury, MA with all other conditions to remain the same. Second by Mr. Madigan. VOTE: Mr. Madigan – aye; Mr. Flynn – aye.

Mr. Flynn moved that the Board of Selectmen close the public hearing for a change of manager on the All-Alcoholic Beverages Retail Package Goods Store license issued to Jay Veeram Corp d/b/a Bennett's General Store, 176 Tremont Street, Duxbury, MA. Second by Mr. Madigan. VOTE: Mr. Madigan – aye; Mr. Flynn - aye

DISCUSSION PERTAINING TO THE ELECTRONIC BALLOTING COMMITTEE

Others present for this item were:

Electronic Balloting Committee (EBC) members: Susan Kadar, acting chair, Carol Chapman, Jim Sullivan, Ellen Jordan, Florence Gregg, Bob Doyle, Susan Kelley (member recording minutes of this Selectmen's meeting); Friend Weiler, Moderator.

Ms. Kadar introduced herself as the acting chair of the EBC. She read a report of the committee's activities since inception which touched on the following:

- Reasons for considering electronic balloting as an option at Town Meeting included privacy, accuracy and speed of voting. While a voice vote is quick, hand counting a vote is time consuming. The electronic voting equipment also ensures that only registered voters cast a vote as opposed to the voice vote where unauthorized individuals could participate. She indicated that the equipment would be used for all votes at Town Meeting.
- Reasons to reject the use of electronic balloting included cost to lease the system and resistance to change or fear of technology.
- Based on internet research of other municipalities pursuing the same technology and considering the special needs of the Town of Duxbury, a Request for Information (RFI) was designed and forwarded to 10 vendors, 6 of which responded. A numerical system was used to evaluate the responses to the RFI and Option Technologies was selected as the preferred vendor.
- Option Technologies has offered a "free trial" for the March 2014 Town Meeting with the option to hold another free trial in March 2015 based on the interest in pursuing the technology.
- Option Technologies estimate of the cost for the 2016 Town Meeting was as follows: Installation and first day of Town Meeting with 500 handsets and 5 welcome stations is \$21,117. The estimate for two additional days at 300 handsets and 3 welcome stations is \$8,427. These prices include a three year commitment discount. Additional discounts may apply based upon meeting dates and schedule coordination with other towns.
- All decisions reached by the committee have so far been unanimous.

Option Technologies, the preferred vendor selected by the committee, has experienced the Town Meeting format working with Wayland, MA, a town that currently uses the technology.

Mr. Madigan asked if there would be enough handsets for the rare times when there is a controversial vote. Ms. Kadar responded that the town would estimate the number of handsets needed for the meeting based on the warrant and extra equipment would be included to allow for overages.

Ms. Kadar announced that Option Technologies will be holding 2 demonstrations at the Senior Center on January 30, 2014; one in the afternoon and one at 7 PM. The demonstrations are open to the public and may be attended by individuals from other towns who are considering the technology.

Mr. Weiler stated that he had attended the Wayland Town Meeting to view a real time demonstration of the equipment. He indicated that the Moderator and residents of Wayland were happy with the system. He credited the Duxbury EBC with the speed at which they researched and reviewed the opportunities for leasing equipment and that they arranged for a trial with Option Technologies. This is a great opportunity to see if the technology is a fit for Duxbury.

Mr. Flynn stated that there was no down-side risk to the free demonstration in March 2014 other than the Town doesn't like the system.

Mr. Madigan agreed that it is a tremendous experiment, and he thanked the EBC for their work.

DISCUSSION/UPDATE PERTAINING TO REQUEST FOR ADDITIONAL DATA TO SUPPORT APPEAL OF 2013 PRELIMINARY FEMA FLOOD INSURANCE RATE MAPS

Mr. Madigan stated that the appeal that was filed related to increased flood insurance rate maps.

Mr. Read read a memo to the Selectmen dated December 31, 2013 regarding the above. In summary, Mr. Read indicated that he had contacted the Woods Hole Group to obtain additional data to support Duxbury's appeal of the 2013 preliminary FEMA Flood Insurance Rate Maps. As Duxbury has been working with Marshfield and Scituate in a tri-town effort to appeal, the Woods Hole Group was able to provide a report to the three towns at a cost of \$3,300 per town. This fee, in combination with the \$3,500 for the initial engineering services provided by the Woods Hole Group, brings Duxbury's total fees for this effort to \$6,800, well within the \$10,000 limit authorized by the board at the September 30th Selectmen's meeting.

Mr. Read stated that on Friday, January 10, he would travel to Falmouth to pick up the reports to delivery to Marshfield for ultimate transport to Boston.

Mr. Madigan asked about the possibility of success with the appeal. Mr. Read indicated that both he and Leslie Fields, Coastal Geologist at Woods Hole Group, feel the Town's appeal will be successful.

TOWN MANAGER'S REPORT

Mr. Read briefed the Board on the following:

- 1) **Town Clerk retirement** – Mr. Read stated that Town Clerk Nancy Oates advised him that she will be retiring on March 28, 2014. He wished her the best and a long, happy retirement.
- 2) **January 3rd Storm** – Mr. Read thanked the Town departments who had a hand in this past weekend's storm preparedness and response and thanked the Public Safety departments for the terrific job providing the necessary emergency responses.
- 3) **Coastal Flooding** – Mr. Read indicated that he and other members of Duxbury staff would be meeting with the Town of Marshfield to discuss a means of minimizing flooding as the result of tidal issues at Bay Street in Marshfield which ultimately results in flooding numerous residential properties in Duxbury.
- 4) **Senior Center** – Mr. Read thanked Brian Cherry, Facilities Director, for his outstanding immediate and thorough response to the water damage and gas leak at the Senior Center this past weekend.

ANNOUNCEMENTS

Mr. Flynn made the following announcements:

- 1) **Recertification First Aid/CPR/AED Class for Healthcare Providers** - for medical volunteers only will be held on Saturday, February 8, 2014 from 8:30 AM – 5:00 PM at Calvary Baptist Church, Rt. 58, Hanson, MA.
- 2) **Black Tie Bingo** – will be held on Saturday, January 18th at the Duxbury Senior Center at 10 Mayflower Street from 6 PM – 10 PM. Proceeds from this event will be given to the Interfaith Council to be used for fuel assistance. Tickets are \$50.
- 3) **Next Scheduled Selectmen's Meeting** – Monday, January 13, 2014.

EVENT PERMIT

For Event Permits and One-Day Liquor Licenses, departmental reviews of the requests were done. There were no objections and departmental feedback was incorporated into the conditions listed on the permit or license.

Friends of the Council on Aging – Spring Tune-up ½ Marathon, April 5, 2014

Mr. Flynn moved that the Board of Selectmen grant Ms. Maureen Connolly, as a representative of the Friends of the Council on Aging, permission to hold the 2nd Annual Spring Tune-up Marathon to raise money for the Alzheimer's Respite Program, on Saturday, April 5, 2014 at 7:30 AM, beginning and ending at the Duxbury Senior Center, 10 Mayflower Street. Second by Mr. Madigan. Vote 2:0:0

MINUTES

Mr. Flynn moved that the Board of Selectmen accept the Open Session minutes of December 16, 2013 as drafted. Second by Mr. Madigan. Vote 2:0:0

COMMITTEE APPOINTMENTS/RE-APPOINTMENTS

Mr. Flynn moved that the Board of Selectmen appoint Ms. Marilyn Greenstein and Mr. Craig Bloodgood to the Duxbury Cultural Council with a term to expire on June 30, 2016. The Cultural Council does have term limits. This will be the first term of two, 3-year terms allowed. Second by Mr. Madigan. Vote 2:0:0.

ADJOURNMENT

At 7:29 PM, Mr. Flynn moved that the Board adjourn. Second by Mr. Madigan. Vote 2:0:0.

LIST OF DOCUMENTS

- 1) Package for Public Hearing for Amendment to All-Alcoholic Beverages Retail Package Goods Store License issued to Jay Veeram Corp d/b/a Bennett's General Store, 176 Tremont Street, Change of Manager*
- 2) Report to the Board of Selectmen by the Electronic Balloting Committee*
- 3) Package for Update pertaining to Request for Additional Data to Support Appeal of 2013 Preliminary FEMA Flood Insurance Rate Maps*
- 4) Town Manager's Report*
- 5) Event Permit Application: Friends of the Council on Aging, Spring Tune-up 1/2 Marathon, April 5, 2014*
- 6) Announcements*
- 7) Draft Minutes, Board of Selectmen Open Session December 16, 2013*
- 8) Committee Appointments – Duxbury Cultural Council*